



Title of Position: Bus Driver

Position Summary

Team Group:	Buses	Reporting to:	Transport & Property Manager
Staffing Group:	General Staff	Classification Level:	Level 3.1

Purpose of the Position

The Bus Driver will be responsible for driving students on a Mid North Christian College bus to & from the College in a safe manner. The Bus Driver will also ensure that the bus is kept in a clean and tidy manner and report any maintenance issues identified in a timely manner.

Key Responsibilities

Undertake a range of duties in accordance with College procedures including:

- Bus Driving
- Liaising with parents and students
- Keeping the bus clear of rubbish and undertaking refueling
- Ensuring the bus is maintained in a safe & roadworthy manner and reporting any maintenance issues
- Adhere to Bus Driver's Code of Conduct
- Adhere to Staff Code of Conduct

Person Specifications

Personal Attributes/Skills

The Bus Driver will possess

- Proven experience as a driver accompanied by a good driving record (LR License or higher an advantage)
- Excellent written and verbal communication skills
- Effective time management skills
- Ability to problem solve
- Current Working with Children Check that satisfies the requirements of the College
- Sincere commitment to Jesus Christ, support for the philosophy of Christian Education and regular church attendance